DSC Quarterly Meeting

October 22nd, 2018
9:00 a.m.-11:30 a.m.
ARC Ballroom B
Agenda

- 9:00-9:05 Welcome
- 9:05-9:15 Presentation of Safety Star award to Loan-Anh Nguyen
- 9:15-9:30 Health and Wellness topic “maintain don’t gain” and flu clinics
- 9:30-9:45 Aggie Ship update
- 9:45-9:50 Ergo furniture demo introduction
- 9:50-10:05 Ergo furniture demo from Grand Stands
- 10:05-10:20 Ergo Furniture demo from Cal Ergonomics
- 10:20-10:35 Furniture and equipment disposal program
- 10:35-10:40 Safe Winter driving
- 10:40- 10:50 IT Eyewash and safety shower activation pilot project updates
- 10:50-11:00 Updates from Risk & Safety Solutions
- 11:00-11:30 Q & A session on shift from current Chemical Inventory System to UC Chemicals
Safety Star Q2 2018: Loan-Anh Nyugen
AggieShip Project Updates

Jim Hewlett
UC Davis
Fall 2018
What is AggieShip?

• **Upcoming replacement** of the FedEx System that UC Davis departments currently utilize for domestic shipments

• UC Davis customers will be **able to still use FedEx** for shipping, but **additional options of UPS and DHL** will also be available

• The need for enhanced IT security and expanded functionality has rendered it out of date.
AggieShip Objectives

Cost Savings
- Utilization of system-wide agreements (FedEx, UPS, DHL)
- Mode Optimization/Account consolidation
- Reduction in administrative processing and financial documents

Regulatory Compliance
- Export Controls
- Dangerous Goods (hazardous materials)
- Initial and Recurrent Online Training

Visibility/Oversight
- Reporting
- Systems/User management
- Flexibility

Customer Experience
- Centralized, Web-based
- Easily accessible (SSO)
- Robust help
- Reduced workload
- Enhanced tracking and notifications
AggieShip Features

**FedEx, UPS, and DHL carrier options**

**Domestic express and ground shipments**

**International shipments**
- Allowable commodities
  - *Books and Documents*
  - Other commodities will be reviewed by the AggieShip workgroup

**Domestic hazardous materials shipments**
- Allowable commodities
  - *Dry Ice*
  - *Infectious Substances, Category B*
  - *Excepted Quantities*
  - Other commodities will be reviewed by the AggieShip workgroup
Addressing Compliance Requirements

Training

- UC Learning Center ("LMS") Training for
  - Dry Ice
  - Category B
  - Excepted Quantities
  - International Shipping

- Access to the international and hazardous shipping modules will be granted to users after LMS training is completed

- Training and system access to modules will expire every two years in accordance with the air training regulations

Visibility

- Robust reporting
  - Who is shipping?
  - What we are shipping?
  - Where are we shipping?
Expanded Resources

**New Website** (info page available now at [http://aggieship.ucdavis.edu](http://aggieship.ucdavis.edu))
- How to Guides *(to be developed)*
  - Dry Ice
  - Category B
  - Excepted Quantities

**Work Groups**
- Export Controls
  - OVCR-Research Compliance and Integrity Unit
- Mail Services
- Hazardous Materials
  - Safety Services
  - Mail Services
Hazardous Material Shipping

1. **Department User**
   - Is the shipment international?
     - Yes
       - Utilize “Other” shipping module for international screening
     - No
       - Does the package contain hazmat other than dry ice, Cat B or exempted quantities?
         - Yes
           - User will access AggieShip enter package and content information in Dry Ice/Cat B wizard
         - No
           - System will produce shipping label

2. **AggieShip Help**
   - Box is reviewed for proper labeling, marking and declaration is produced
   - Email customer the tracking information
   - Tender package to vendor

3. **Hazardous Material Workgroup**
   - Is this international?
     - Yes
       - Set appointment with department user to assist with packaging and transport box to Mail Services for paperwork
     - No
       - Reviews Commodity for classification and provides packaging recommendation

4. **Export Control Workgroup**
   - Is a license required?
     - Yes
       - Clearance letter provided
     - No
       - Works with department user on obtaining necessary export permits
       - Export permit received
   - Review Commodity for export restriction and country prohibitions

[Diagram showing flow of processes and decision points]
Project Status/Next Steps

• Our launch goal is February 2019

• User Groups and System Testers will help us identify additional communication and training needs before go-live

• We plan to offer opportunities to view the system via webinars before go-live

• Forums to announce the new system will be timed around go-live

• Continually expand our webpage and help resources
Thanks for your Time!
New UC
Ergo Furniture Suppliers

Effective June 2018
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<thead>
<tr>
<th>Supplier</th>
<th>Product Scope</th>
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<tr>
<td>Office Master</td>
<td>Task Chairs</td>
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<tr>
<td>Ergonomic Comfort Design</td>
<td>Tall Task Stools</td>
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<tr>
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Furniture Program

Mariette Malessy, Program Coordinator
Katie Jaramillo, Program Manager

furniture@ucdavis.edu
Grand Stands

25+ Years Enhancing Workforce Productivity

Christopher Lowe, CAE
415-816-3962
clowe@intellifactors.com
Seasonal Safety Tips: Winter Driving Safety

Heather Spaulding
hspaulding@ucdavis.edu
Upcoming Events

- Field Research Safety Workshop
  - October 24, 10:00am – 12:00pm

- Self-Defense for Field Researchers
  - October 30, 1:30pm – 2:30pm

- RSVP: hspaulding@ucdavis.edu or fieldsafety@ucdavis.edu
Winter Driving Safety

- Plan your trip
- Check conditions
- Prepare your vehicle
- Review winter driving skills

Photo courtesy of Doug Letterman
Planning

- CalTrans Highway Information Network
  1-800-427-7623
- Consider time of day
- Don’t take shortcuts
- Communication plan: Share route and ETA
Vehicle Preparation

- 4WD or AWD vehicle
- Inspect tire tread and inflation
  - snow > all-season > summer
- Battery
- Windshield wipers, washer fluid
- Tire chains
Packing List

- Getting-unstuck supplies
  - Shovel
  - Traction aids
- Shelter-in-place supplies
  - Dry footwear, warm clothes
  - Chemical heaters
  - Food, water
  - First aid kit
  - General safety supplies
Winter Driving Skills

- Reduce speed, leave room
- Bridges, overpasses, and exit ramps freeze first
- Watch for ice at 36°F
- Don’t panic!
- Avoid cruise control
- Review your training
UC Davis
Winter Driving Safety