

- Mark your valuables with your driver's license number preceded by "CA".
- Photograph those items that cannot be engraved (jewelry, silverware, antiques).
- Make sure your house numbers are lighted and visible from the street.
- Make sure our your smoke detectors are working.

Suspicious Packages

Keep in mind a bomb can be enclosed in either a parcel or an envelope, and its outward appearance is limited only by the imagination of the sender. However, package bombs have exhibited some unique characteristics that may assist you in identifying a suspected device. To apply these factors, it is important to know the type of mail normally received by your organization.

Things to Look for:

- Suspicious packages or articles may bear restricted endorsements such as "Personal" or "Private." This is important if the addressee does not normally receive personal mail at the office.
- Suspicious packages or articles may have protruding wires, aluminum foil, or oil stains visible and may emit a peculiar odor.
- Suspicious packages or articles may have an excessive amount of postage stamps affixed to them.
- Letter type bombs may feel rigid, or appear uneven or lopsided.
- There may be pressure or resistance when removing contents from an envelope or parcel.
- Suspicious packages or articles may be unprofessionally wrapped with several combinations of tape used to secure the package. They may also be endorsed "Fragile-Handle With Care" or "Rush-Do Not Delay."
- Suspicious packages or articles may have an irregular shape, soft spots, or bulges.
- Suspicious packages or articles may make a ticking, buzzing, or sloshing sound.
- The addressee's name and/or title may be inaccurate.
- Suspicious packages or articles may reflect distorted handwriting, or the name and address may be prepared with homemade labels or cut-and-paste lettering.

If You're Unable to Verify the contents, Addressee, or Sender of a Suspicious Package: CALL 911

- Do not move, alter, open, examine or disturb the article.
- Do not put it in water or a confined space such as a desk drawer or filing cabinet.
- If possible, open windows in the immediate area to assist in venting potential explosive gasses.
- Isolate the suspicious package/article and clear the immediate area until the bomb squad arrives.
- If you have any reason to believe a package or article is suspicious, do not take a chance or worry about possible embarrassment if the item turns out to be benign - Instead, immediately contact your local law enforcement agency.

Call 911 if the situation is life-threatening. AND FINALLY, if a crime does occur... REPORT IT! Everyone should consider it his/her responsibility to report crime. The police need the eyes and ears of all community members to aid in crime prevention.

Important Numbers

Emergencies: Police, Fire, Medical

Crime in Progress

Crime Prevention

UC Davis Safety Escort

Web: <http://police.ucdavis.edu>

UC Davis Police Department

Crime Prevention

One Shields Avenue

Davis, CA 95616

Email: crimeprevention@ucdavis.edu

911
911

530-752-6589

530-752-1727

Researcher Protection Strategies

➤➤ *Know Your Options
Know How to Respond*



UC DAVIS
POLICE DEPARTMENT



Be Prepared! Educate Yourself on Crime Prevention Tactics

By taking simple precautions, you can reduce risk as well as discouraging those who commit crimes in almost any situation.

Personal Security

Street Precautions

- Always be alert to any surroundings.
- Be aware of your location and your situation that will make you vulnerable to crime, such as alley and dark parking lots.
- Whenever possible, travel with a friend.
- Stay in well-lighted areas as much as possible.
- Walk close to the curb. Avoid doorways, bushes and alleys where someone could hide.
- Walk confidently and at a steady pace, making eye contact with people when walking.
- Do not respond to conversation from strangers on the street - just continue walking.
- If you have a purse, carry it securely against you. Usually a purse-snatcher's intent is to steal the purse, your personal safety may require you to give it up.

Car Safety

- Always lock car doors after entering or leaving your car.
- Park in well-lighted areas.
- Have your car keys in your hand so you don't have to linger before entering your car.
- Check the back seat before entering your car.
- If you think you are being followed, drive to a public place.
- If your car breaks down, open the hood and turn on your flashers. If someone stops to help, stay in your locked car and ask them to call law enforcement or a tow truck. Do not open your window all the way.
- Don't stop to aid motorists on the side of the road. Go to a phone and request help for them.

Facility Security

Office/Lab Safety

- Keep offices/labs locked when unoccupied for any amount of time.

- Lock your valuables. Never leave your keys, purse, wallet, briefcase or backpack unattended.
- Personal property should be marked with your California Driver License number preceded by CA.
- If you work alone or before/after normal business hours, keep the office door locked.
- If you work late, try to find another person to walk out with you or use the Aggie Host escort service.
- Engrave theft-prone equipment with department ID. Record serial numbers, make, model and description of equipment.
- Provide photo ID badges to all staff, have them wear it at all times.
- Install metal latch guards to cover latch and strike plate on all interior and exterior doors.
- Eliminate exterior glass doors, install solid metal /wood doors.
- Maintain strict key control. Consider re-keying, if too many outstanding keys.
- Consider installing security alarm/card access system.
- Be aware of escape routes for emergencies and post police and fire department numbers near telephones.

Field Headquarters/Greenhouse Safety

- Install perimeter fencing around entire complex with "No Trespassing" signs posted along the fence at 100 feet intervals and at each vehicle/pedestrian entrance.
- Keep gates locked when area is unoccupied and at night.
- Post signs at building entrances indicating "Restricted Area-Authorized personnel Only".
- Remove any exterior signage indicating the type of research being conducted.
- Check and maintain adequate exterior lighting. Consider installing additional "motion" activated lighting devices around immediate exterior of building.
- Keep building locked when unoccupied for any amount of time.

Home Security

The facts about burglary

- Criminals committed over 246,500 burglaries in California in 2006. That's over one burglary every 2 minutes.
- In many of these burglaries, no force entry was used. That means the burglars got in through UNLOCKED doors and windows.

Most burglaries can be prevented

- Always lock your doors and windows even when leaving for "just a minute".
- Never leave a house key available: under a doormat, in a flowerpot or the ledge of a door. *These are the first places a burglar will look.*

If you would like to make life even harder for crooks - remember the following tips:

- Exterior doors should have "dead bolt" locks with a one inch strong metal bar extending into the door frame.
- Sliding glass doors and windows should all have "ventilation" locks as well as auxiliary locks to bolster security.
- Be sure to include good locks for the garage, cellar, patio or other doors that lead out through storage areas or a spare room.
- Have good exterior lighting, check lighting often and replace older light bulbs.
- If you come home and see a broken window or a jimmied door, *don't go in*; confronting a burglar can be dangerous, phone local law enforcement immediately.

Going Out?

- Lock all doors and windows.
- Use timers so that lights go on and off through the house to indicate someone is home. Unplug TV's, computers and other unnecessary appliances.
- For longer trips, be sure to stop mail and newspaper delivery or have a neighbor collect them daily.
- Mow your lawn just before leaving, have someone mow, if you will be gone for an extended period of time.
- In short, make your house look "LIVED IN".

Home Security Tips

- Install a wide-angle lens viewer in the front door.
- Never open the door without knowing who is there.
- Consider alarm systems for protection.
- Whenever you move to a new home, have the locks changed.
- Never put a first name on a mail box. Use initials and last name only. Consider a PO BOX.
- Keep doorway, windows and porches clear when planting bushes and flowers, so as not to provide a burglar the opportunity to work undetected.
- Don't leave notes indicating you aren't home or when you will return.