• Mark your valuables with your driver’s license number preceded by “CA”.
• Photograph those items that cannot be engraved (jewelry, silverware, antiques).
• Make sure your house numbers are lighted and visible from the street.
• Make sure our your smoke detectors are working.

**Suspicious Packages**

Keep in mind a bomb can be enclosed in either a parcel or an envelope, and its outward appearance is limited only by the imagination of the sender. However, packages have exhibited some unique characteristics that may assist you in identifying a suspected device. To apply these factors, it is important to know the type of mail normally received by your organization.

**Things to Look for:**

- Suspicious packages or articles may bear restricted endorsements such as “Personal” or “Private.” This is important if the addressee does not normally receive personal mail at the office.
- Suspicious packages or articles may have protruding wires, aluminum foil, or oil stains visible and may emit a peculiar odor.
- Suspicious packages or articles may have an excessive amount of postage stamps affixed to them.
- Letter type bombs may feel rigid, or appear uneven or lopsided.
- There may be pressure or resistance when removing contents from an envelope or parcel.
- Suspicious packages or articles may be unprofessionally wrapped with several combinations of tape used to secure the package. They may also be endorsed “Fragile-Handle With Care” or “Rush-Do Not Delay.”
- Suspicious packages or articles may have an irregular shape, soft spots, or bulges.
- Suspicious packages or articles may make a ticking, buzzing, or sloshing sound.
- The addressee’s name and/or title may be inaccurate.
- Suspicious packages or articles may reflect distorted handwriting, or the name and address may be prepared with homemade labels or cut-and-paste lettering.

**If You’re Unable to Verify the contents, Addressee, or Sender of a Suspicious Package:** CALL 911

- Do not move, alter, open, examine or disturb the article.
- Do not put it in water or a confined space such as a desk drawer or filing cabinet.
- If possible, open windows in the immediate area to assist in venting potential explosive gasses.
- Isolate the suspicious package/article and clear the immediate area until the bomb squad arrives.
- If you have any reason to believe a package or article is suspicious, do not take a chance or worry about possible embarrassment if the item turns out to be benign. Instead, immediately contact your local law enforcement agency.

Call 911 if the situation is life-threatening. AND FINALLY, if a crime does occur... REPORT IT! Everyone should consider it his/her responsibility to report crime. The police need the eyes and ears of all community members to aid in crime prevention.

**Important Numbers**

Emergencies: Police, Fire, Medical 911
Crime in Progress 911
Crime Prevention 530-752-6589
UC Davis Safety Escort 530-752-1727
Web: http://police.ucdavis.edu

UC Davis Police Department
Crime Prevention
One Shields Avenue
Davis, CA 95616
Email: crimestop@ucdavis.edu

**Researcher Protection Strategies**

**Know Your Options**

**Know How to Respond**

UC DAVIS

POLICE DEPARTMENT

RP 1008
Most burglaries can be prevented

- Always lock your doors and windows even when leaving for “just a minute”.
- Never leave a house key available: under a doormat, in a flowerpot or the ledge of a door. These are the first places a burglar will look.

If you would like to make life even harder for crooks – remember the following tips:

- Exterior doors should have “dead bolt” locks with a one inch strong metal bar extending into the door frame.
- Sliding glass doors and windows should all have "ventilation" locks as well as auxiliary locks to bolster security.
- Be sure to include good locks for the garage, cellar, patio or other doors that lead out through storage areas or a spare room.
- Have good exterior lighting, check lighting often and replace older light bulbs.
- If you come home and see a broken window or a jimmied door, don’t go in; confronting a burglar can be dangerous, phone local law enforcement immediately.

Going Out?

- Lock all doors and windows.
- Use timers so that lights go on and off through the house to indicate someone is home. Unplug TVs, computers and other unnecessary appliances.
- For longer trips, be sure to stop mail and newspaper delivery or have a neighbor collect them daily.
- Mow your lawn just before leaving, have someone mow, if you will be gone for an extended period of time.
- In short, make your house look “LIVED IN”.

Home Security Tips

- Install a wide-angle lens viewer in the front door.
- Never open the door without knowing who is there.
- Consider alarm systems for protection.
- Whenever you move to a new home, have the locks changed.
- Never put a first name on a mail box. Use initials and last name only. Consider a PO BOX.
- Keep doorway, windows and porches clear when planting bushes and flowers, so as not to provide a burglar the opportunity to work undetected.
- Don’t leave notes indicating you aren’t home or when you will return.