The following four steps are to be completed when

1) A new laboratory worker starts, and/or
2) Hazards or processes change

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### Principal Investigators (PI)

Use the Laboratory Hazard Assessment Tool (LHAT) to:

- Create lab groups
- Assess workplace hazards to determine PPE to be used
- Invite lab staff and approve lab worker association
- Assign a delegate or designee to perform these actions (optional)

☑ *Documented in LHAT*

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### Lab Worker

Use LHAT to:

- Identify with a lab group
- Review hazard assessment
- Complete the Outfit for Safety Training and quiz
- Print a PPE voucher
- Go to Step 3

☑ *Documented in LHAT*

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### Fitting and Distribution

- Take PPE voucher to Veterinary Medicine Central Services
- Questions? Contact VMCS at vmcs@ucdavis.edu

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### PPE Maintenance

Researcher uses departmental program in place to maintain PPE.

*Departments are responsible for establishing pickup locations with PPE laundry service provider.*